

Neighborhood Council Budget Advocates

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Los Angeles City Hall, DONE Office
200 N. Spring Street 20th Floor, Los Angeles, CA 90012
Monday, August 6th, 2018 at 7 PM

Meeting #3 Minutes

| Board Members | Roll Call | Region | Board Members | Roll Call | Region |
|-------------------------|----------------|--------|--------------------|----------------|--------|
| Kevin Davis | Present (7:16) | 1 | Tony Michaelis | Present | 7 |
| John DiGregorio | Present | 1 | Barbara Ringuette | Present | 7 |
| Rick Ramirez | Present | 1 | Connie Acosta | Present | 7 |
| Brian Allen | Present | 2 | Liz Amsden | Present | 8 |
| Glenn Bailey | Present | 2 | Jamie Tijerina | Excused | 8 |
| Diedra Greenaway | Present (7:11) | 2 | Jose Orozco Pelico | Present | 8 |
| Dan Burt | Present | 3 | Chelsea McElwee | Excused | 9 |
| Carol Newman | Present | 3 | Evelyn Valdez | Excused | 9 |
| Joanne Yvanek-Garb | Present | 3 | Jose Medina | Present | 9 |
| Freddy Cupen-Ames | Present | 4 | Carol Derby-David | Present (7:10) | 10 |
| Howard Katchen | Present (7:15) | 4 | Erick Morales | Present | 10 |
| Brandon Pender | Present (7:14) | 4 | KJ Clark | Present | 10 |
| Jack Humphreville | Excused | 5 | Jay Handal | Present (7:07) | 11 |
| Jessica Salans | Excused | 5 | Maureen Crowe | Present (7:11) | 11 |
| Patrick Seamans | Present (7:18) | 5 | Jon Liberman | Present | 11 |
| James Hornik | Present | 6 | Melanie Labrecque | Present | 12 |
| Adrienne Nicole Edwards | Excused | 6 | Sierra Gothe | Excused | 12 |
| Nina Smith | Excused | 6 | Dr. Princess Sykes | Present | 12 |

1. Call to Order: The meeting was called to order at 7:02 PM by Co-Chair Liz Amsden.
2. Roll Call: At the beginning of the meeting, a quorum of 21 Budget Advocates were present. 8 more Budget Advocates joined the meeting later, bringing the total to 29. John Darnell from the Department of Neighborhood Empowerment also joined the meeting. Ms. Eleanor Smith from Park Mesa Heights NC joined the meeting at 7:10 PM.
3. Public Comment: Mr. Darnell spoke to the Budget Advocates about the upcoming Civic U: Resilient LA event on August 14th. Mr. Darnell encouraged the Budget Advocates to inform their councils that the Mayor's Office and the Rockefeller Foundation (sponsor of the 100 Resilient Cities effort) will participate in the Civic U and urged councils without resilience liaisons to appoint one as soon as possible.

Mr. Darnell also encouraged the Budget Advocates to attend the training sessions Vice-Chair Barbara Ringuette is organizing with the Chief Administrative Officer's Office.

Mr. Joanne Yvanek-Garb informed the Budget Advocates about money that City Councilmember David Ryu intended to spend for outreach for neighborhood councils.

Mr. Glenn Bailey passed around bookmarks promoting the 2018 Neighborhood Council Congress, which will take place on September 22nd at LA City Hall. Attendees can register to

attend beginning August 15th at www.nccongressla.com. Breakfast and lunch will be provided.

4. Approval of the Minutes from Meeting #2 Retreat: Secretary Morales informed the Budget Advocates that updated minutes were sent prior to the meeting, incorporating comments from numerous Advocates. Mr. Liberman requested that future updated sets of minutes be sent as track changes so the Budget Advocates can compare changes easily.

MOTION: Mr. Jon Liberman moved to approve the minutes for Meeting #2. Vice-Chair Barbara Ringuette seconded the motion.

SUPPORT: 17 votes

OPPOSE: 0 votes

ABSTAIN: 6 votes

MOTION PASSES. MINUTES FOR MEETING #2 APPROVED.

5. Treasurer's Report: Treasurer Katchen reported that no final financial report for either 2017-2018 or 2018-2019 has been created due to lack of information from DONE. Treasurer Katchen is holding several discussions with DONE staff to collect necessary information to provide a clear picture of the organization's finances.

A request was made to appropriate \$500.00 for training materials for the 2018-2019 Budget Advocates. Vice-Chair Ringuette explained that the funds would go towards printing and binding enough materials for this year's participants and for potential Budget Advocate replacements throughout the cycle.

MOTION: Vice-Chair Jon DiGregorio moved to have the Budget Advocates allocate up to \$500.00 for training materials for the 2018-2019 cycle. Dr. Sykes seconded the motion.

SUPPORT: 23 votes

OPPOSE: 0 votes

ABSTAIN: 1 votes

MOTION PASSES.

6. Bylaws Report: Parliamentarian Carol Newman informed the Budget Advocates that the Bylaws are still being revised. To work through different suggestions and consider revisions, Parliamentarian Newman requested volunteers to serve on the Bylaws Committee. Those interested in serving should send an email to Co-Chair Liz Amsden and Parliamentarian Newman.

Secretary Morales asked what kind of commitment is expected from the committee members. Parliamentarian Newman informed that it would be a one-year commitment, but that all the Budget Advocates would have an opportunity to make any comments on potential changes.

7. Housekeeping:

- a. Parking Passes: Co-Chair Amsden informed that she is working on retrieving parking passes from past members. Some new Budget Advocates cannot receive their parking passes until then.
- b. Business Cards: Co-Chair Handal informed that he would send the Budget Advocates a Google form to fill out to collect information for business cards. Upon receiving the information, he will send the information for printing.

Additionally, Co-Chair Amsden informed that she needed the neighborhood council assignments for Regions 2, 5, and 6.

8. Plans for Meeting with Mayor: Co-Chair Handal contacted the Mayor's Office to schedule a meeting, but received no response. He intends to visit City Hall on August 7th to visit the Mayor's Office and schedule.
9. Update on Service Priorities from Retreat and Input from Neighborhood Councils: Co-Chair Amsden requested that Budget Advocates review the information circulated from Budget Day when the final committee assignments are given. The information on service priorities can be used to guide conversation and research.
10. Report-back on Councilmembers' budget priorities: Co-Chair Amsden asked for all Council Office point people to obtain contact information for the staff member who will liaise with the Budget Advocates this year.
11. Stakeholder Involvement/Engagement Committee Formation: Vice-Chair John DiGregorio informed the NCBAs that a committee would be assembled to consider ways to engage the stakeholders in individual regions. Vice-Chair DiGregorio informed that the committee would try to have at least one member from every region.
12. White Paper Committees: Co-Chair Amsden informed that the committee assignments are being finalized. Members who have yet to send her their specific interests and priorities should email her as soon as possible to receive assignments.
13. White Paper Logistics: Co-Chair Amsden encouraged all members interested in compiling the 2018-2019 White Paper reach out to Carol Newman and Jamie Tijerina for information. Ms. Newman will handle the logistics of the White Paper and Ms. Tijerina will be the writer.
14. Preliminary White Papers: Ideas and Plans: this item was postponed for the next meeting.
15. CityWatch: Mr. Darnell advised that the City Attorney is looking into if there is a possible conflict of interest in the Budget Advocates paying CityWatch for marketing services but did not provide specifics due to the ongoing investigation.
16. Training Update: Vice-Chair Barbara Ringuette informed the Budget Advocates that the first training session will occur on Thursday, August 9th. The session will be videotaped for those who cannot attend in person. All Budget Advocates—new and returning—are urged to attend.

Mr. Glenn Bailey pointed out that the Valley Alliance of Neighborhood Councils (VANC) meets every 2nd Thursday (which in August 2018 is the 9th) and thus conflicted with the training. Vice-Chair Ringuette explained that the 9th was the date most newly elected Budget Advocates were available and was thus selected.

Co-Chair Amsden asked if Budget Advocates could phone into the training. Vice-Chair Ringuette said that phoning in would not be an option since so much of the training would be visual.

17. Report-back on City Clerk's Office to process NCBA surveys: Ms. Yvanek-Garb informed the Budget Advocates that she contacted the City Clerk's Office to discuss the idea of collaborating to use City Clerk's scanners to tabulate the results of a Budget Advocates survey. Ms. Yvanek-Garb noted that she had been directed to Jinny Pak, who is out of office.
18. Survey of Service Planning: this item was postponed for the next meeting.
19. Report-back on responses to Budget Advocate exit survey: this item was postponed for the next meeting.
20. Rebranding Discussion: this item was postponed for the next meeting.
21. New Business: Ms. KJ Clark informed the Budget Advocates that she has collected information from the neighborhood councils she has been assigned to; she would now like to know where to direct that feedback. Co-Chair Amsden asked for Ms. Clark to forward it to the Co-Chairs.

Vice-Chair DiGregorio informed the Budget Advocates that he was invited to the Pacoima NC's August 15th Board meeting. He invited other Budget Advocates to attend to learn how to approach a neighborhood council. Mr. Kevin Davis, the assigned Budget Advocate to Pacoima NC, noted that has attended their past meetings and would be present on August 15th.

Parliamentarian Newman requested confirmation on whether an Executive Committee meeting would be held this upcoming weekend. Co-Chair Amsden informed that she would reach out to the Executive Committee to schedule.

Vice-Chair Ringuette asked if there would be talking points distributed to the Budget Advocates for reports to assigned neighborhood councils. Vice-Chair DiGregorio informed that he would send a template for the talking points by Thursday night. This template would be used to distribute a synopsis of each Budget Advocates meeting.

22. Adjournment: Co-Chair Liz Amsden adjourned the meeting at 8:28 PM.

RESPECTFULLY SUBMITTED BY:
ERICK M. MORALES
2018 - 2019 NCBA Secretary